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SANTA'S WORKSHOP

ARTS AND CRAFTS SHOW

Exhibitors' Guidelines, Rules & Regulations

Saturday November 24th and Sunday November 25th, 2012

These rules are for your protection, your customer's protection, and for the protection of the show committee: they also help to maintain the standards and quality of the show. Read them carefully before the show to be sure that your booth complies with them and to avoid any misunderstandings.

- All articles offered for sale must be handcrafted by the exhibitor and must be of a creative nature. No kits, commercially manufactured or bulk-processed articles are permissible.
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- All booths that are not occupied within one half hour of opening the market will forfeit their booth space and fee. Exhibitors are to ensure that their display is completely set up and ready to sell when the show opens.
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- All exhibitors must contain their display, their work, and their storage boxes within the dimensions of the space they rent. If you are demonstrating your product arrangements may be made.
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- Exhibitor's booths must be of sound construction and must in no way obstruct or endanger the neighboring booth area.
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- Tables must be covered on 3 sides with a tablecloth to the floor.
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- If you are having a walk-in booth, you must provide adequate walk-in space within your designated area.
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- Sales representatives or agents who sell craft work but are not directly involved in the production of that work may not participate in the show.
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- Exhibitors are expected to keep their items neatly displayed at all times and to be at their booth during the hours the show is open.
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- Smoking, drinking (alcohol) and recorded music are not permitted in the exhibition areas.
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- Exhibitors shall not disassemble, pack up or remove any part of their display prior to the official closing time.

Although not in the craft show guidelines but another unwritten rule at any show is that you should be consideration of other crafters. Cooperation is important, At many shows, craftspeople cooperate beautifully, doing each other many small favors.